

# FACULTY EXCHANGE AGREEMENT

## I. PROGRAM OBJECTIVES

- A. In recognition of the mutual benefits of scholastic interaction between them, and in the spirit of mutual cooperation and understanding,

The City University of New York ("CUNY"), located at 535 East 80th Street, New York, New York 10021, United States of America, on behalf of \_\_\_\_\_  
College, an educational unit of CUNY

and

\_\_\_\_\_ located at  
\_\_\_\_\_ ("\_\_\_\_\_"), agree to this international affiliation agreement  
("Agreement") for the purpose of exchanging faculty ("Exchange Faculty").

- B. For the purposes of this Agreement, the party sending faculty shall be referred to as the "Home Institution."
- C. For the purposes of this Agreement, the party receiving faculty shall be referred to as the "Host Institution."

## II. PROGRAM DESCRIPTION

- A. The program of study covered by this Agreement is described as follows:  
\_\_\_\_\_ ("Program").
- B. Eligibility requirements for Exchange Faculty are as follows:

## III. EXCHANGE FACULTY

- A. The number of Exchange Faculty anticipated pursuant to this Agreement is \_\_\_\_\_ ( ) per institution per academic year, \_\_\_ during the fall semester, \_\_\_ during the spring semester, \_\_\_ during the winter session, and \_\_\_ during the summer session.
- B. The parties will determine the number of Exchange Faculty each academic year based on the availability of openings and the number of qualified faculty members interested in participating in the Program.
- C. No later than ninety (90) days before the start of each academic year, the Host Institution will present a list of faculty members nominated for participation in the Program for the upcoming academic year. The Host Institution reserves the right to approve such faculty. The parties will confirm the final list of Exchange Faculty no later than \_\_\_\_\_ ( ) months before the start of the academic year.

- D. Exchange Faculty will be employees of the Home Institution, and will be compensated by the Home Institution. In no event shall the Exchange Faculty be considered agents, employees or representatives of the Host Institution.
- E. Exchange Faculty will be fully qualified in all respects according to the standards of the Home Institution.
- F. The Home Institution will submit faculty credentials to the Host Institution prior to the beginning of each exchange.
- G. Exchange Faculty will be subject to the policies, rules and regulations of the Host Institution.
- H. Exchange Faculty will be proficient in the predominant language of the Host Institution.

#### **IV. HEALTH INSURANCE**

The Host Institution agrees to make emergency medical services available to each Exchange Faculty. Any costs for such services will be borne by the Exchange Faculty receiving such services.

#### **V. MODIFICATIONS**

The terms of this Agreement may be modified by mutual written consent at any time.

#### **VI. TERM**

- A. The initial term of this Agreement shall be for one year from \_\_\_\_\_, 200\_\_ to \_\_\_\_\_, 200\_\_.
- B. Either party shall have the option to extend the term of this Agreement for up to two (2) additional terms of two (2) academic years each. The party desiring the extension will give written notice of its intention to so extend the term of the Agreement at least ninety (90) calendar days prior to the end of the then-current term.
- C. Any Exchange Faculty whose agreed upon visit extends beyond the termination date proposed shall be allowed to complete the Program.

*[continued on following page]*

**VIII. AUTHORIZATION**

The persons executing this Agreement on behalf of \_\_\_\_\_ and \_\_\_\_\_  
College of CUNY represent that they are duly authorized to do so.

\_\_\_\_\_

By: \_\_\_\_\_

\_\_\_\_\_   
Print Name

\_\_\_\_\_   
Print Title



Date: \_\_\_\_\_



Approved as to Form

The City University of New York  
on behalf of \_\_\_\_\_ College

\_\_\_\_\_  
CUNY Office of General Counsel

By: \_\_\_\_\_

Signature

Date: \_\_\_\_\_

\_\_\_\_\_   
Print Name

\_\_\_\_\_   
Print Title

Date: \_\_\_\_\_