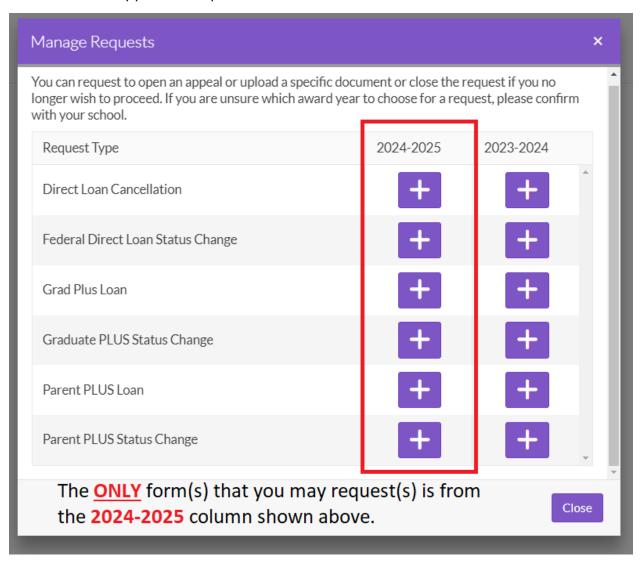.

How To Request a PLUS Loan Application or loan change form
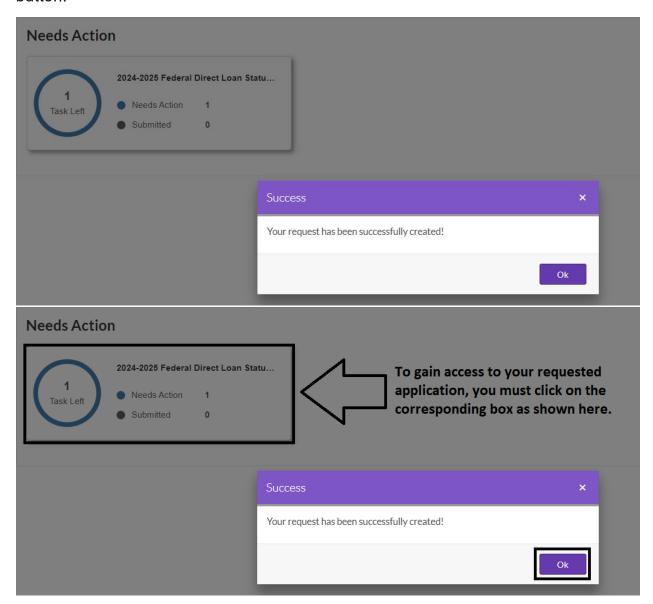
Step 1: Create or log into your existing account at https://cuny-cty.studentforms.com/

Step 2: Once you have successfully created your account, you will be able to self-initiate your loan request electronically.

Step 3: On the top right corner click the "Manage Request" button to view all the available loan application options.

Step 4: Please refer to the Request Type column and click on the corresponding **+** button for the application that you would like to request.

Step 5: After you click the **+** button, please follow the instructions on the following window accordingly.

Step 6: Once your request has been successfully created, you must click the "ok" button.

Step 7: At the next window, click on the (>) arrow to begin the process

Step 8: Please see notes below

- Federal Loan Direct Status Change Form is the only form that requires an E-Signature.

- All other loan applications must be downloaded, printed, and have a "wet" signature (pen) before uploading.