

HOW TO CLAIM YOUR CUNYFIRST ACCOUNT

1. Go to <https://home.cunyfirst.cuny.edu>
2. On the **Login** page, click '**New User**'
3. On the Account Activation page, enter the following:
 - a. First Name, Last Name as they appear on your submitted application.
 - b. Date of Birth ('**D.O.B**') in *mm-dd-yyyy* format (example: 01-02-1999)
 - c. The last four digits of your Social Security Number
 - d. Click the box next to the words "I'm not a robot" and follow the CAPTCHA text prompts.
4. Confirm account email address: confirm your email address on the following page or enter a new email.
5. Receive the Account Login Activation Email in your email account and click the link included.
6. Create a password and set your five (5) password retrieval questions.
7. Please store your password and your password retrieval questions in a safe place.

Please note that you can access a tutorial video on YouTube on "Claiming Your CUNYfirst Account" via the link below:

https://www.youtube.com/watch?v=E7m_bqk-H7o#action=share