



Office of the Vice Chancellor for
Human Resources Management
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BY E-MAIL

TO: College Presidents
Deans of the CUNY-Wide and Professional Schools
Vice Presidents for Finance/Administration
College Human Resources Directors

FROM: Interim Assistant Vice Chancellor Dona Roy *DR*

SUBJECT: Negotiated Salary Increase for the Skilled Trade Laborer Title

Date: October 28, 2019

Pursuant to the negotiated New York City Comptroller's Consent Determination for the title listed below, the University will be adjusting the salaries of all affected employees as follows:

Title	Effective	Annual Rate	Hourly Rate
Laborer	11/16/2019	\$75,690	\$36.25

Implementation

The Office of Human Resources Management (OHRM) is working with the Computing & Information Services (CIS) to update as much information as possible programmatically in CUNYfirst. We will identify and inform the campuses of any actions needed to be manually updated by the Colleges at a later date.

Payroll System Updates

Community Colleges: Community Colleges do not have to submit payroll documentation to University Payroll to raise the salaries of those employees in these titles. University Payroll and CIS will automatically increase the salaries of these employees effective 11/16/2019. The increase will be reflected in the paycheck dated **11/29/2019**.

Senior Colleges: Senior Colleges do not have to submit payroll documentation to University Payroll to raise the salaries of those employees in these titles. University Payroll and CIS will automatically increase the salaries of these employees effective 11/16/2019. The increase will be reflected in the paycheck dated **11/21/2019**.

Please post this memorandum on your College's HR website, and promptly share this information with employees affected by the increases. Individual questions and concerns should be directed to the employee's campus HR Office.

cc: Chancellor Félix V. Matos Rodriguez
Senior Vice Chancellor Matthew Sapienza
Vice Chancellor Brian Cohen
Senior Vice Chancellor Pamela Silverblatt
Carmelo Batista
Josephine Vidal
University Payroll
OHRM PMO, formerly HR Information Systems
OHRM HR Advisory Services